



A Guide for Students, Parents and Carers

2021-2022



Message from the Headteacher

Welcome to this year's back to school guide. It contains reminders and information which will be useful for students to read before they return.

I hope you find it useful, and can take the time to look at it with your son/daughter.

If you have any questions, please do not hesitate to get in touch via office@stokesleyschool.org; otherwise, we look forward to seeing students during the week beginning 6th September.

Mrs H. L. Millett



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Timings of the Day

Just a reminder that our timings of the day have changed slightly for this coming year. Bus companies have been informed and the day is shown below. Students must be on site by 8:40 and lined up with their form (Y7-11) by 8:45.

School Day	
8.00am	School opens for breakfast
8.30am	Doors open to students
8.45am	Tutor Time
9.15am	Period 1
10.15am	Break
10.35am	Period 2
11.35am	Period 3
12.35pm	Lunch
1.20pm	Period 4
2.20pm	Period 5
3.20pm	School Closes



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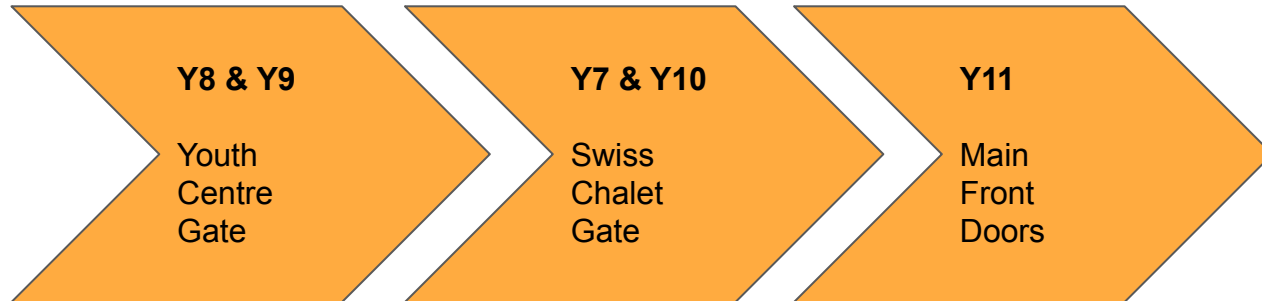
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Arriving at School

We are maintaining different entrances for different year groups to alleviate overcrowding when students arrive. Entrances are shown below. Students can exit from the nearest gate/door to their period 5 teaching room.

Sixth Formers may enter and exit via any location.



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Lining Up and Form Time

All students in Y7 - Y11 will line up at the start of the school day prior to entering the building for form time.

Students should line up in alphabetical order, with their right foot on the line; this will also be the position for a fire drill so it is very important it is done correctly.

Lining up locations are the same as break and lunch locations which are explained later in this document.

Form time will take place in year group areas: Y7, MFL; Y8, Science; Y9, humanities/art; Y10 maths; Y11 English/history; Sixth Form, sixth form block/science.



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Assemblies

We are delighted to be able to start taking assemblies in the main hall again from the end of the first week. The assembly rota is: Y11, Monday; Y10, Tuesday; Y9, Wednesday; Y8, Thursday; Y7, Friday (Gym); Sixth Form, Friday (Main Hall).

The expectations for assemblies are that students:



enter and exit in silence and single file accompanied by their tutor, and remain silent unless instructed otherwise;



sit in alphabetical order;



remove coats before entering.



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Lessons and movement around school

Lessons will be back in teachers' classrooms this year, so students will be moving about more in between lessons.

Students must:



walk on the LEFT;



move between lessons calmly;



remove coats before sitting down and place them on the back of the chair;



follow the one-way system and no exit/entry signs.



Catering Changes

We are introducing a **daily free breakfast service** for all students in the canteen, this will be a self-serve/self-tidy offering and operate from 8.00am - 8.35am each day. Students can enter through the main doors to access this.

The Canteen will see also **the reintroduction of a break service** and our ever popular menu.

After the success of the pop-up Atrium Café, the old reception area is being transformed into a new serving area with seating for lots more students.

To comply with a pending change in law around food labelling, we will be purchasing a selection of sandwiches from *Proper Tasty*, based in Northallerton; students in years 7, 8, 9 and 10 took part in a blind taster session and scored samples based on appearance, flavour, amount of filling, quality of filling, bread, packaging and whether they would buy them. This was a joint event with Northallerton School involving three companies with the carbon footprint and environmental credentials tipping the selection in favour of the local supplier.

Our sixth form Bistro has undergone a refit and will have a modern feel with a new menu and a coffee Machine. It will also be open longer (10:00am-1:15pm).





Lunch Time Logistics

With all students now staying on site for lunch*, we will be operating a rota system like we did during the pandemic. One week students will be in the café area, and one week they will be in the canteen

A lunch time order for the year groups will be published to students fortnightly, and they should wait on their yard area until called by staff to go and line up.

*Sixth formers can leave site for lunch and take lunch when it is convenient to them.



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Yards and Social Areas

To help with managing our lunch order, there will be specific yards allocated to students for social time. This is also where they will line up on a morning.

KS5 (Y12 and Y13) are free to go anywhere.

KS4 (Y10 and Y11) are allocated the leisure centre yard and the toilets on the main English corridor.

KS3 (Y8 and Y9) are allocated the basketball yard and the toilets in humanities/art.

Y7 have their own yard to support transition (large tennis courts) and exclusive use of the toilets in the MFL block, but will be encouraged to integrate with Y8/9 from December onwards should they wish.



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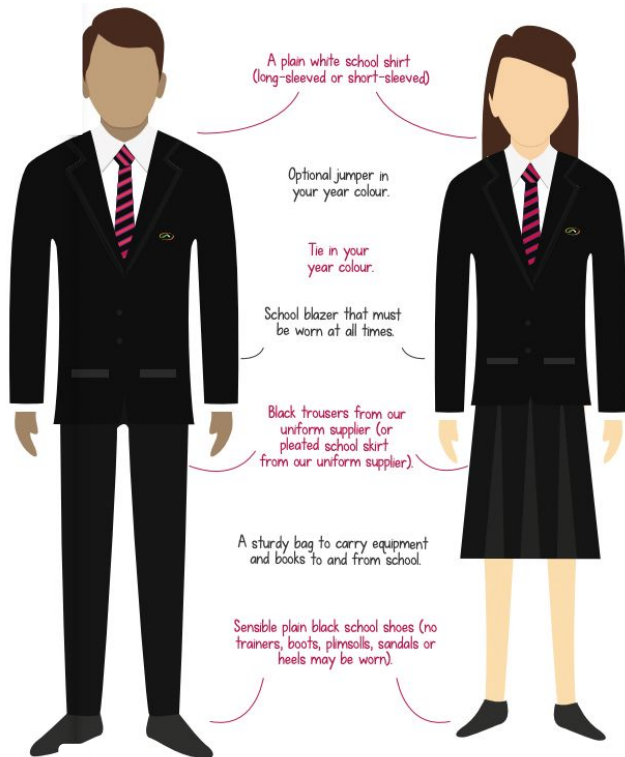
Lockers

Our existing lockers have been recycled or skipped due to them coming to the end of their useful life.

Lockers are too expensive to replace like for like, so we have introduced a smaller 'lock box' for valuables and these have been purchased in accordance with orders we received from parents during the summer term.



Uniform Reminders



Changes for 2021-22

- Earrings are not permitted

Existing uniform - reminders

- No trainers, boots, plimsolls, sandals or heels;
- Vivienne Westwood shoes are not permitted;
- there should not be any sizeable logos, any colour or any extravagant adornments on the shoes such as large bows and sequins.



Expectations Reminders

Our behaviour expectations are simple, we expect students to be **r**eady, **r**espectful and **a**mbitious at all times.

School staff recognise and reward positive behaviour through verbal and written communication, they award ambition points and collectively these go towards certification and prizes.

Additionally we celebrate positive behaviour through initiatives such as postcards home and the headteacher's star of the week.

What does it mean to be **r**eady, **r**espectful and **a**mbitious?



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Expectations Reminders



Ready

- arrive on time;
- take coats off and place them on your chair before sitting;
- have your equipment and planner placed on your desk;
- place your bag under your desk, or in the designated area;
- go to the toilet and fill your water bottle during breaks;
- sit up straight at all times.



Respectful

- be polite and considerate;
- put your hand up, don't shout out;
- listen carefully;
- keep the classroom tidy;
- not leave your chair without permission;
- follow instructions at the first time of asking.



Ambitious

- ask and answer questions;
- maintain silent focus when directed by your teacher;
- push yourself and complete all work to the best of your ability;
- make sure your presentation meets school expectations;
- do not say, "I don't know", but really push yourself to think deeply for an answer;
- strive to be the very best you can be.



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Your Equipment

To make sure you are ready to learn, you'll need to bring the right equipment with you.

This includes:

- a pencil case
- two working black pens and a green pen
- two pencils, a pencil sharpener and an eraser
- a Casio fx-83GTX scientific calculator and a ruler
- a Chromebook provided through our leasing scheme, fully charged each day
- a reasonably sized bag to hold your books, equipment and school planner.



Equipment Reminders

Coming to school with all necessary equipment is an essential part of being **ready**.

To avoid disruption to lessons, to be **respectful** to others and to be personally **ambitious**, it is essential students are fully equipped every day.

Chromebooks should be fully Charged! Earphones are also part of your standard equipment from September!



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Remaining Covid-Safe

We will be following the government's system of controls as outlined below.

Control measures

You should:

- 1 Ensure good hygiene for everyone.
- 2 Maintain appropriate cleaning regimes.
- 3 Keep occupied spaces well ventilated.
- 4 Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.

We also have in place an 'Outbreak Management Plan' that we can in place at short notice in the event of a surge in coronavirus cases change to public health advice.



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Asymptomatic Testing & Return Dates

Monday 6th September is a testing day. Students ONLY come in for their test appointments, if they have made one. If not, they should test at home.

Tuesday 7th September is for Y7 and Y12 ONLY; normal timings of the day apply.

Wednesday 8th September onwards is for ALL students; normal timings of the day apply.

During the school day on Thursday OR Friday, students will have their second covid test in school. They will be taken out of lessons and return once it is complete.



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See
you
soon