#### Frequently asked questions in relation to results day and appeals

Most students collect their results and are happy to continue with the plans they have already made for the next steps in their educational journey. On the rare occasion where this isn't the case, and to reassure you, we have created a FAQ's document for you.

#### Who will be there on results day to help me?

Members of the senior leadership team, our careers advisor, some subject teachers and the exam's team will be on hand to offer appropriate guidance and support..

## Where do I get help from on the day?

Each desk is named, so depending on who you want to speak to, we can direct you to the best person for this advice.

# What if I am poorly on results day with Covid or another illness which prevents me from coming to school?

You can contact the exams office and nominate someone to collect them for you via your school email address. This will happen after the other students have received their results as the exam's team will be issuing results during the morning. You will receive a response after 11am that day.

## Can someone else collect my results?

Students that are unable to make results day can nominate someone to collect them on their behalf. For this, you will need to provide them with a signed letter of consent, naming the person you've elected. That person must bring the letter along with photographic ID, such as a drivers licence or passport to identify them on arrival. (Please refer to the main body of the letter for planned absences such as summer holidays.)

#### What if I get better results than I thought I would?

If you have done better than you were hoping, you may then change your mind about what you want your next steps to be. There will be members of staff available to guide you through the next steps of the process. This will include members of staff from our senior leadership team and bespoke careers advice.

#### What if I don't get the results I was hoping for?

Try not to worry. There will be members of staff available to guide you through the next steps of the process. This will include members of staff from our senior leadership team and bespoke careers advice.

#### When is it appropriate to request and appeal?

It is a good idea to find out how close you are to a grade boundary. If you are only a couple of marks away from moving down - we would encourage you **not** to request an appeal. If you are in the middle of a boundary, you must be cautious and ask advice about which, if any, paper was closer to the next grade up. If you are only 1-3 marks off the next grade up overall, then it may be worth considering an appeal. It is rare that a grade changes following

an appeal and it is a costly process. You must be sure that you and your parent/carers are happy to pay before we process your appeal. You must also be prepared that your grade may go down even if you are in the middle or near the top of the grade range.

## Will my grade automatically go up if I appeal?

No, grades can go down, stay the same or go up following an appeal.

## What is the deadline to submit an appeal?

The deadline for appeals is Friday 8th September 2023.

## How long do I have to wait for a response?

Following an appeal the awarding body will issue the outcome within 42 calendar days.

## Who do I submit my appeal to?

Appeals can only be submitted by the Head of Centre (Mr Fennick). The administration of this will be undertaken by our Exam's Officer, Mrs Herbert with the support of Mrs Darbyshire, Deputy Headteacher. Students or parents/carers cannot contact the awarding body independently.

#### Who decides if my appeal goes ahead?

The awarding body (the exam board) considers your appeal and will make the final decision.

Do schools have to get consent from students before they submit an appeal? Yes. It is vital that schools and colleges have the consent of a student before submitting an appeal on a student's behalf.

### Can students make multiple appeals for the same qualification?

Students can submit one appeal per qualification to the awarding organisation so it is important that all applicable grounds for appeal are selected at the point of the original appeal submission.

#### What can a student or centre do if they think the outcome of an appeal is wrong?

Following the conclusion of the awarding organisation's appeal process, a student who remains concerned their grade was incorrect may be able to apply for a procedural review to the Exam Procedures Review Service (EPRS) provided by the relevant regulator. EPRS processes are provided by CCEA Regulation (Northern Ireland), Ofqual (England) and Qualification Wales.

#### What is the process for an appeal?

Stokesley School and Sixth Form Appeals Procedure

<u>JCQ - A guide to the awarding bodies' appeals processes</u> - has not yet been updated since 2022

AQA - post results services

Pearson - post results services

OCR - post results services

# Will a pending appeal affect my future steps onto Sixth Form/other colleges/universities?

This depends entirely on the provider. There are no hard and fast rules. Our advice is to get in touch with your chosen destination as soon as possible on results day. If you need help with this, our staff are here to support you on the day.

## Is there a fee for an appeal?

Yes, there is a fee. Each board is different. You can find out the cost of this via their website and the link in the main body of the letter.